

## **COUNCIL WORK SESSION**

Tuesday, July 11, 4:30 p.m.

Casper City Hall

Council Meeting Room

### AGENDA

1. Casper Area Economic Development Association (CAEDA) (Charles Walsh)
2. Downtown Development Authority (DDA) (Kevin Hawley)
3. Platte River Restoration Project Update (Jolene Martinez)
4. Casper Storm Water Utility Implementation Project (Andrew Beamer)
5. Authorizing Temporary Parking Lots & Downtown Street Closure Updates During the Eclipse (Pete Meyers, Carla Mills-Laatsch, Sgt. Scott Jones)
6. Council Discussion Regarding Public Comment Process at the End of Council Meetings
7. City Manager Report
8. Future Agenda Review
9. Council Around the Table

July 5, 2017

TO: Honorable Mayor, and Members of the Casper City Council

FROM: Mark Pepper, Chairman, Economic Development Joint Powers Board (EDJPB)  
Charles T. Walsh, CEO, CAEDA/Forward Casper  
Forest Chadwick, Natrona County Commissioner

SUBJECT: Economic Development Past, Present, Future

**Meeting Type & Date**

Work Session, July 11, 2017

**Recommendation**

Semi-annual reports to the City Council.

**Summary**

The Economic Development Joint Powers Board is the economic development organization for Natrona County which is funded by the City of Casper and Natrona County.

Casper Economic Development Alliance is contracted by the Economic Development Joint Powers Board to provide administrative and professional economic development services to the EDJPB.

Forward Casper is the private membership component comprised of businesses and individuals who have invested in the organization to spur economic development across the County.

**Financial Considerations**

FY 2018 - \$420,360.19 City of Casper contribution to the Economic Development Joint Powers Board.

**Oversight/Project Responsibility**

Mark Pepper, Chairman  
PO Box 1750  
Glenrock, WY 82637  
307-436-8636 office  
307-259-6903 cell  
[markp@warws.com](mailto:markp@warws.com)

**Attachments**

EDJPB and CAEDA/Forward Casper Brief (attached).

**The Economic Development Joint Powers Board (EDJPB)** is the economic development organization for Natrona County which is funded by the City of Casper and Natrona County.

**Casper Area Economic Development Alliance (CAEDA)** is contracted by the Economic Development Joint Powers Board to provide administrative and professional economic development services to the EDJPB.

**Forward Casper** is the private membership component comprised of businesses and individuals who have invested in the organization to spur economic development across the County.

Mark Pepper, Chairman Economic  
Development Joint Powers Board

# Economic Development Joint Powers Board

- Current Grants managed by EDJPB
  - David Street Station – Phase 1 & 2 \$500,000 each
  - Comprehensive Economic Development Strategy (CEDS)
  - Speculative Building – \$2.6 Million
  - 33 Mile Sewer Infrastructure – \$1.85 Million
- Past Grants
  - Rocky Mountain Power capacity study
  - Comprehensive Economic Development Strategy

Mark Pepper, Chairman Economic  
Development Joint Powers Board



# Economic Development Joint Powers Board Cont'd

- Sponsorships
  - Proud to Host the Best / WHSSA – \$30,000 annually
  - College National Finals Rodeo – \$10,000 annually
  - Eclipse Fest – \$50,000

# EDJPB Loans and Contributions

- Natrona County Airport February 2017 – \$85,000 loan
- RH Farms August 2016 – \$87,000 loan
- Wyoming Truss August 2013 – \$85,000 loan – 5 full time jobs
- WESTECH February 2013 – \$30,000 WYDOT interchange contribution
- Casper Crude to Rail 2013 – \$250,000 contribution
- Speculative Building 2012 – \$800,000 contribution
- Wyoming Contractors Association Regional Training 2009 – \$3,000,000 loan

caeda

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Forward Casper

Presenter:  
Charles T. Walsh, CEO

# 2017 Goals

- Leverage existing business base
- Targeted recruitment of complementary businesses
- Create new high-growth businesses
- Reskill and align our workforce
- Promote Quality of Life Initiatives

# 2017 Key Metrics

- Implement three (3) projects that builds-out existing businesses
- Host Site Selector Forum
- Start-up of three (3) high-growth businesses
- Influence creation of 50 primary jobs
- Grow Forward Casper Membership from 55 to 150
- Engage in five (5) community projects

# Economic Development Growth Strategy

## Vertical Market Targets

	Energy	Medical	Advanced Manufacturing	Finance
	<ul style="list-style-type: none"><li>• Supply Chain Gaps</li><li>• Service Staging</li><li>• Tech Advances</li><li>• Process Improvement</li><li>• Wind Energy</li></ul>	<ul style="list-style-type: none"><li>• Hospitals</li><li>• Pharmacy</li><li>• Tele-medicine</li><li>• Medical Devices</li><li>• Clinics</li><li>• R&amp;D</li></ul>	<ul style="list-style-type: none"><li>• Telecom</li><li>• Energy</li><li>• Medical</li><li>• Outdoor Recreation</li></ul>	<ul style="list-style-type: none"><li>• Successor Financing</li><li>• Insurance CRM</li><li>• Risk Financing</li><li>• Mortgage Centers</li><li>• Tech Advancements</li></ul>
Technology	→			
Construction	→			
Education	→			
Real Estate	→			

## Horizontal Markets

# 2017 Accomplishments to date

- Created an Energy Diversification Plan
  - Engaged with Local Legislators
  - Traveled to Garden City, KS
  - Engaged Key Industry Players
- Secured Dura-Line expansion into Casper
- Invested in one (1) (2 more approved) startup through BT307
- Contributed to Generation Casper Strategy
- Led coordinated ENDOW Regional Asset Mapping submission
- Developed plans to leverage past infrastructure investments

# 2017 Accomplishments to date

- Improved Communications
  - Monthly City of Casper Leadership Meetings since December 1st
  - Monthly Member Newsletter since April 1<sup>st</sup>
  - Host Quarterly Member Forums
  - Host Market Open House Forums
  - Established monthly WBC Leadership Calls
- Established pipeline of recruitment and expansion prospects
- Initiated Medical and Energy Market Committees
- Added 39 new members / 10 new Investor Level
- Diversified/Strengthened the Board of Directors



# 2017 Plans

- Continue development of ENDOW Innovation Zones
- Host an Economic Development Booth during Eclipse
- Host 2-5 Site Selectors in targeted industries
- Initiate 2 additional market-driven committees
  - Finance Technology
  - Advanced Manufacturing
- Increase Forward Casper Membership and Voice
- Develop Casper Region Innovation Quotient
- Grow recruitment pipeline
- Implement the Workforce Advisory Group

# caeda Board of Directors

Forward Casper

## Executive Officers



**Chair, Jim Ruble**  
Sinclair  
Investment



**Vice Chair, Tony Cercy**  
Cercy Investment  
Investment



**Vice Chair, Amber Pollock**  
Backwards Distilling Company  
Elected



**Secretary, Ron Wright**  
Platte Valley Bank  
Elected



**Treasurer, Nicholas Grooms**  
Grooms and Harkins  
Elected

## Investment Level



**Billy Brenton**  
Transportation Partners  
and Logistics, LLC  
Investment



**Dr. Darren Divine**  
Casper College  
Investment



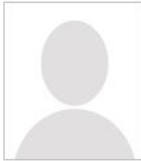
**Dr. Todd Hammond**  
Mountain View  
Regional Hospital  
Investment



**Edie Holmes**  
McMurry Group  
Investment



**Pete Maxwell**  
ICO Inspection Services  
Investment



**Bob Moberly**  
Wyoming Financial Insurance  
Investment

## Elected Members



**James Coberly**  
Mountain West  
Telephone  
Elected



**Andy Losasso**  
Wyoming Department  
of Workforce Services  
Elected



**Shane Porter**  
WLC  
Elected



**Mike Stepp**  
Donells Candies  
Elected



**Tad True**  
True Companies  
Elected



**Stuart Tanner**  
Automation and Electronics  
Investment



**Kermit Wille**  
First Interstate Bank  
Investment



**David Gardner**  
Wyoming Medical Center  
Investment



**Brandon Wardell**  
Central Wyoming  
Counseling Center  
Investment

## Appointed Members



**Forrest Chadwick**  
County Commission Rep.  
Appointed



**Todd Druse**  
Chamber of Commerce Rep.  
Appointed

# CAEDA Staff



Charles Walsh  
CEO



Riata Little  
VP Economic and Project  
Development

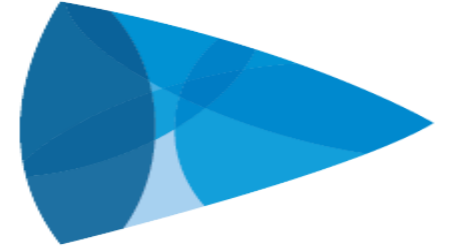


Carrie Gomez  
VP Economic and Project  
Development



Lacy Crowder  
Operations Manager

caeda



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Forward Casper

Questions and Answers

Charles T. Walsh

[charles@caeda.net](mailto:charles@caeda.net)

307-577-7011

July 5, 2017

TO: Honorable Mayor, and Members of the Casper City Council  
FROM: Kevin Hawley – Casper DDA Executive Director  
SUBJECT: DDA Update

**Meeting Type & Date**

Work Session, July 11, 2017

**Recommendation**

No recommendation.

**Summary**

The Downtown Development Authority has been constructing Phase 1 of David Street Station for the past nine months. The DDA would like to provide an update to council regarding the project status and future plans for the site including a timeline for the completion of Phase 2. The DDA will also provide an update on other matters within the district including upcoming events, parking garage figures, and ongoing development downtown.

**Financial Considerations**

None

**Oversight/Project Responsibility**

Kevin Hawley – Casper DDA Executive Director

**Attachments**

None



July 5, 2017

TO: Honorable Mayor, and Members of the Casper City Council

FROM: Andrew Beamer, Public Services Director  
Jolene Martinez, Special Projects Coordinator  
Tom Swanson, Co-chairman, Platte River Revival Advisory Committee  
Paul Bertoglio, Member, Platte River Revival Advisory Committee  
Mark Boname, Member, Platte River Revival Advisory Committee  
Matt Hahn, Member, Platte River Revival Advisory Committee  
Wendy Shumway, Member, Platte River Revival Advisory Committee

SUBJECT: Ten Years of Platte River Revival Accomplishments

**Meeting Type & Date**

Work Session, July 11, 2017

**Action Type**

Information only

**Recommendation**

No recommendation.

**Summary**

Members from the Platte River Revival Advisory Committee will give a brief overview and update of several significant North Platte River restoration accomplishments. The Platte River Revival was founded in 2006 by Casper City Council and Two Fly Foundation to restore the North Platte River through Casper. The project is facilitated by the City because of its unique position to bring local, state, and federal expertise and other resources, both public and private, together on a project with far-reaching impact yet within city limits. Currently, ten governmental and 39 private entities are partners. The State of Wyoming is the largest partner.

The Platte River Revival is part of Governor Mead's Water Strategy, and because about 90% of wildlife species in Wyoming use rare but critical wetlands and riparian habitats daily or seasonally throughout their life cycles, it is part of Wyoming Game and Fish's Strategic Habitat Plan, State Wildlife Action Plan and Wyoming Wetlands Conservation Strategy. For the City of Casper, the project's most important aspect is the impact to water. It improves water quality; protects critical drinking water infrastructure; prevents non-point source water pollution and addresses the City's federal stormwater mandate; attenuates flooding; and recharges the drinking water aquifers.

The Platte River Revival is an infrastructure project, a stormwater mitigation project, a water pollution mitigation project, a hazard mitigation project, an economic development project, a conservation

project, and a quality of life project all in one. It is divided into three interconnected and integrated parts: Volunteer Day, riparian area and adjacent uplands restoration, and in-river construction. As the largest National Public Lands Day event in the country with 500 to 800 participants annually, Volunteer Day provides the labor for the riparian area and uplands restoration work like Russian olive removal. It also demonstrates public support to funders and attracts funds for the in-river construction. Russian olive removal, though not yet completed throughout the Casper river corridor, has provided a significant improvement to public access and the riparian ecosystem. The in-kind value of ten years of Volunteer Day is nearly \$1 million. Three of the seven in-river construction projects have been completed at an investment of \$3.9 million.

The project has attracted \$8,548,554 of the estimated \$20 million project cost. The State of Wyoming has provided 50% of the funding with the City of Casper providing 40% of the funding from capital funds. Other government funding and private funding represents 6% and 4% respectively.

### **Financial Considerations**

There are no financial considerations connected to the Council briefing and update.

### **Oversight/Project Responsibility**

Jolene Martinez, Special Projects Coordinator, Engineering Division

### **Attachments**

PowerPoint presentation with handouts.

July 5, 2017

**MEMO TO:** J. Carter Napier, City Manager

**FROM:** Andrew Beamer, P.E., Public Services Director  
Scott R. Baxter, P.E., Associate Engineer

**SUBJECT:** Stormwater Utility Implementation Plan  
Presentation by Consultant - CEPI

**Meeting Type & Date**

Council Work Session  
July 11, 2017

**Action type**

None.

**Recommendation**

For informational purposes only.

**Summary**

Civil Engineering Professionals, Inc. (CEPI) is under contract with the City of Casper for the Stormwater Utility Implementation Plan. The City of Casper has no permanent funding mechanism for maintenance, repair, or capital improvements on stormwater infrastructure, nor for compliance with the WDEQ municipal stormwater permit. The 2013 Stormwater Master Plan identified \$46 million in large infrastructure projects that are needed over 20 years. The current funding rate for these projects, \$500,000 annually from Optional 1% Sales Tax, will leave 80-90% of the projects incomplete.

The study by CEPI includes a stormwater management cost forecast, suggested rate structures for homeowners and businesses, evaluation of billing software and GIS compatibility, and an operations plan with estimated utility revenues. CEPI also performed a basic review of the legal requirements to form a stormwater utility.

**Financial Considerations**

Funding for the project is from One Percent #15 funds for Miscellaneous Storm Sewer Improvements.

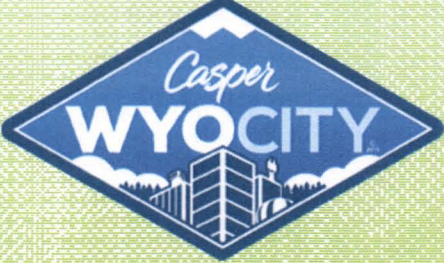
**Oversight/Project Responsibility**

Scott R. Baxter, P.E., Associate Engineer, Public Services Department.

**Attachments**


None.





Casper  
**WYOCITY**

Casper  
Stormwater Utility  
Implementation  
Plan



**CEPI**

## Magnitude of the Stormwater System in Casper

- o 135 miles of stormwater piping
  - o 4,300 stormwater catch basins
  - o 1,900 stormwater manholes
  - o 860 stormwater inlets and outlets
  - o 3 storm sewer lift stations
  - o 50+ acres stormwater detention areas
  - o **Sanitary Sewer System**
    - o 316 miles piping
    - o 7,201 sanitary sewer manholes
    - o 11 sanitary sewer lift stations
    - o Does not include WWTP
  - o **Comparison (STS/SS)**
    - o 43-percent of the pipe
    - o 98-percent of structures
- 70-percent of the size

## Funding the City of Casper's Stormwater System

- Capital and O&M Funding Sources
  - General Fund and One-Cent funding
  - FY 16 O&M funding from sanitary sewer
  - No discrete fees for stormwater
  - Very limited federal or state grants
- Capital Funding
  - FY 17 - \$ 500,000
  - FY 16 - \$ 500,000
  - FY 15 - \$ 500,000
- Operations and Maintenance Funding
  - FY 17 - \$ 95,192
  - FY 16 - \$ 103,762
  - FY 15 - \$ 78,450

## Historical perspective of Stormwater Infrastructure

- Limited master-planning
- Aging and undersized infrastructure
- Limited planning for regional detention
- No oversizing of stormwater infrastructure
- **Why? ... No Dedicated Funding Source!**



## The City of Casper is responsible for the repair and maintenance of the stormwater system

- Protection of public and private property
- Protection of municipal assets
- Allow for pedestrian and vehicular traffic
  - Emergency services (fire, police, ambulance)
  - e.g. Underpasses
- DEQ Stormwater quality regulations
- July 3, 2009 Flood

## Stormwater Impacts on the Community



## 2013 Stormwater Management Master Plan (SWMMP) Results

42 separate capital improvement projects identified

- Recommended construction timing – 20 years
- Estimated construction cost - \$46 million
  - \$2.3 million per year
  - FY 17 capital construction budget - \$500,000
  - FY 18 funding - \$0.00

## Current Stormwater O&M Budget

Stormwater Budget	Amount
FY 17 Operations and Maintenance	\$ 95,192
Required Operations and Maintenance	\$ 420,000
FY 17 Sanitary Sewer O&M	\$ 1,289,350



## What is the solution? How can the City fund the stormwater system?

- General fund?
- Capital facilities tax?
- Stormwater Utility
  - The stormwater system is an enterprise; fund it as an enterprise
  - Examples of enterprise funds: water, sanitary sewer, solid waste, electricity, natural gas
  - Fee structure based upon usage
  - Not a tax

## Current Stormwater Utility (SWU) State Statutes 16-10-101

- Included components: pipes, curbs, gutters, treatment facilities, ponds, etc.
- SWU is an enterprise fund
- SWU management includes O&M, planning and capital construction
- SWU can be formed by city, county or other unincorporated area
- City can establish SWU by ordinance
- **Following ordinance an election must be held**

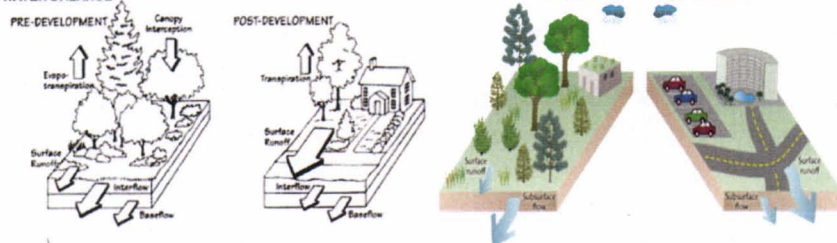
## Challenges and Potential Changes to W.S. 16-10-101

- The current SWU as envisioned would include all properties within city limits
- Therefore a ballot initiative would include all residents within the city limits
- Potential changes to Statute
  - Eliminate need for ballot initiative
  - Only require ordinance amendments and associated public hearings
  - Lobbying efforts
- Cost of ballot initiative versus lobbying

## How do we establish a SWU? Fair and equitable distribution of costs

- Impervious area vs Pervious area
- Residential lots vs Large commercial lots
- Utilize GIS database
- Categorize properties

### WATER BALANCE





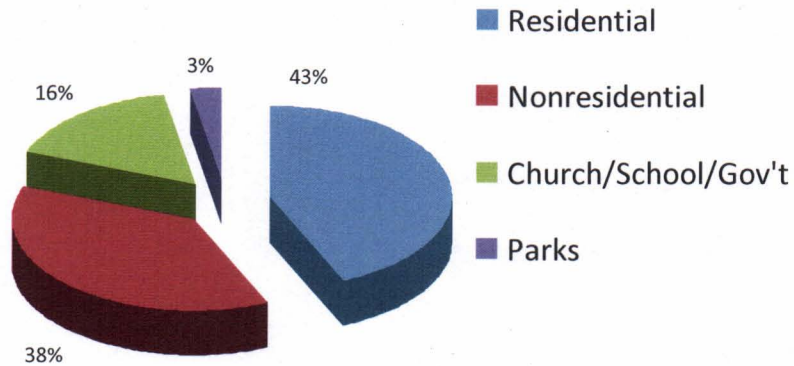
## GIS Database and Parceling Analysis Results

Description (STM_Classification)	Number of Lots	Avg. Lot Size (SF)	Avg. Impervious Area (SF)	Impervious Acreage	% of Total Impervious
RES_1	3,471	4,624	1,914	152.5	5.51%
RES_2	12,700	8,068	2,768	807.1	29.16%
RES_3	1,916	22,605	4,914	216.1	7.81%
RES_EX	576	540	485	6.4	0.23%
RES_VAC	2,732	24,788	218	13.6	0.49%
NONRES_1	1,989	36,232	21,687	990.3	35.77%
NONRES_CR	2	3,949,592	1,050,500	48.2	1.74%
NONRES_VAC	369	86,130	451	3.8	0.14%
CSG_1	711	44,362	18,454	301.2	10.88%
CSG_CR	8	1,231,559	357,571	65.7	2.37%
PARKS_CR	96	677,467	35,382	78.0	2.82%
CSG_VAC	123	1,340,943	30,106	85.0	3.07%
VACANT	1	19,479,664	51	0.0	0.00%
<b>TOTAL</b>	<b>24,694</b>	<b>2,069,737</b>	<b>117,269</b>	<b>2,768.0</b>	<b>100.00%</b>

## Summary of Rate Structure

- **Residential 2** – 2,832 square feet of impervious area per (1 ERU)
- **Residential 1** (0.6 ERU) = \$3.30 per month
- **Residential 2** (1.0 ERU) = \$5.50 per month
- **Residential 3** (1.4 ERU) = \$7.70 per month
- Non-Residential and Church/School/Government \$5.50 per 2,832 SF of impervious area
- **Non-Residential Average Bill** - \$37.00/month
- **CSG Average Bill** - \$31.00/month
- Credit for on-site detention

## Distribution of Impervious Area

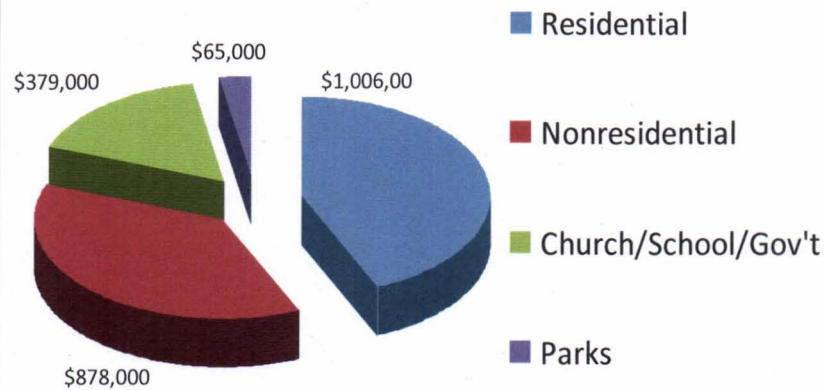


## Summary of Funding Included in Initial SWDU Model

- o \$2,114,000 Capital Improvements per year based upon current CIPP
- o \$214,000 per year to supplement operations and maintenance costs
- o **Total Anticipated Revenues - \$2,328,000**



## Distribution of Annual Revenue



## City of Casper Stormwater Utility Implementation (SWU)

- o The city owns and maintains a large stormwater utility
- o Under-funding the stormwater utility adversely impacts the community
- o The current capital funding for the stormwater utility is from the general fund and optional one-cent sales tax
- o State statute allows for the development of a stormwater utility similar to the water and sanitary sewer utilities
- o Development of a rate model based upon impervious area fairly and equitably distributes the costs to the property owners
- o The SWU is a utility fee not a tax

July 7, 2017

MEMO TO: J. Carter Napier, City Manager JCN

FROM: Tracey L. Belser, Assistant City Manager/Support Services Director  
Pete Meyers, Assistant Support Services Director

SUBJECT: Authorizing Temporary Parking Lots During the Eclipse

**Meeting Type and Date:**

Council Work Session  
July 11, 2017

**Action Type:**

None – For Information Only

**Recommendation:**

That the City Manager issue a policy regarding parking on unpaved and ungraveled land within the City limits, subject to certain restrictions, during the week of Tuesday, August 15, 2017 through Tuesday, August 22, 2017 which is the week of the Eclipse.

**Summary:**

The eclipse will be bringing thousands of people to the City of Casper, and it is inevitable that those visitors will need somewhere to park. The City usually has adequate on-street parking, plus thousands of off-street parking spaces in public and privately owned parking lots. That supply is usually sufficient, however ~~but~~ it might not be enough for all of the visitors who will be here in August.

Several private property owners have asked city officials if it would be legal for them to have vehicles park on their privately-owned vacant land. Unfortunately, the law does not provide an easy answer to this question.

**Legal Considerations:**

The Casper Municipal Code does not specifically address the use of unpaved land for temporary, for-profit parking lots. Most of the City's parking lot law resides within the Zoning chapter of the Casper Municipal Code (Chapter 17). 17.12.070(A)(12)(a) states that parking lots within the city limits must be paved, but that temporary parking lots that are covered with gravel or similar materials are permissible for up to two years. Since this law is within the Zoning chapter of the code, it is typically applied when developers are looking to build a new parking lot. Gravel parking lots are allowed with the understanding that they will eventually be paved. Though it addresses temporary parking, it was clearly not directed toward the authorization of temporary event-based parking.



Chapter 17 also addresses where parking lots can be built. All land within the City of Casper receives a zoning designation, and each zoning designation has a specific list of permitted uses. Parking Lots are specifically listed as a permitted use for properties that are zoned C-2, Commercial. Most other zoning categories do not specifically list parking as a permitted use, but every parcel within the city can have an associated parking lot on the property so long as it is associated with the primary use of the parcel. For example, the R-3 zoning designation does not specifically list parking lots as a permitted use, but an apartment building on an R-3 parcel is required to have a parking lot for its residents.

**Physical Considerations:**

If the City were to allow parking on unpaved and ungraveled lots, then certain parking regulations would need to be established. An unpaved lot will typically be without marked spaces, and a badly managed parking lot might allow cars to park bumper-to-bumper, which would prevent some owners from retrieving their cars. Unpaved lots might become water logged on rainy days, which could lead to mud being tracked on the street. Unpaved lots might generate dust on windy days, which might create a nuisance for the neighborhood.

**Proposed Policy:**

A policy document has been drafted that would enable the establishment of temporary, unpaved and ungraveled parking lots. The draft policy would allow the parking lots, ~~them~~ just for the week of Tuesday, August 15, 2017 through Tuesday, August 22, 2017. Parking lots would need to be actively managed, with either marked spaces or a parking attendant on site. Dust and mud would have to be controlled.

Adopting this policy would allow private property owners to offer parking, and to generate revenue, during the eclipse. It would also provide guidance for city staff in regards to how to manage these temporary parking lots.

**Financial Considerations:**

No financial considerations.

**Oversight/Project Responsibility:**

Pete Meyers, Assistant Support Services Director

**Attachments:**

Unpaved Parking Lot Policy - DRAFT

# City of Casper

## Unpaved Parking Lot Policy

### For Eclipse 2017

#### **Purpose:**

To make unpaved ground available for temporary parking lots for the duration of the eclipse and the days immediately prior thereto.

#### **Background:**

- 17.12.070(A)(12) of the Casper Municipal Code states that parking lots within the city limits must be paved, but that temporary parking lots that are covered with gravel or similar materials are permissible on a short term basis.
- It is known that the need for parking within the City Limits will be extreme prior to and during the solar eclipse of 2017.
- It is known that unpaved land is not suitable for general use as a parking area because of rutting in the soil, tracking of soil to other locations, and dust creation.

#### **Policy:**

1. **Authorized Time Period:** Privately owned or leased lots may be used at temporary parking lots for street-legal vehicles and trailers during the week of Tuesday, August 15, 2017 through Tuesday, August 22, 2017.
2. **Authorized City Officials:** For the purposes of this policy “Authorized City Officials” shall include: employees of the Casper Police Department, employees of the Casper Building and Code Enforcement Division, and employees of the City Engineering Division.
3. **Sign:** A sign must be installed near the entrance of each temporary parking lot. Sign lettering will be high contrast (black on bright background, or similar). Lettering shall measure at least 2” in height. The sign shall include the following words: “Temporary Parking Lot” and “Manager Contact: [phone number].” The manager of the parking lot shall ensure that the phone number listed will be constantly monitored for the duration that the temporary parking lot exists as a functional parking lot.
4. **Temporary Lots with Marked Parking Spaces:** For temporary parking lots with marked spaces, the following shall apply:
  - a. The corners of each parking space shall be clearly marked with paint, posts, flags, or similar so as to ensure that each space is well defined.
  - b. Parking spaces will measure at least 8.5 feet wide and 20 feet long.

- c. Parking spaces will be configured so that each space has access to a parking lot driving lane. Driving lanes will provide a clear path to the exit of the lot. Lanes shall measure at least 20 feet in width.
5. **Temporary Lots with Unmarked Parking Spaces:** For temporary parking lots without marked spaces, the following shall apply:
- a. ***On Site Parking attendant required:*** The manager of a temporary parking lot that does not have marked parking spaces shall not allow any driver to park any vehicle on the lot unless a parking attendant is on site to escort the driver to his or her parking place.
  - b. Parking attendants shall direct drivers so that each parked vehicle has access to a parking lot driving lane. Driving lanes will provide a clear path to the exit of the lot. Lanes shall measure at least 20 feet in width.
6. **Bearing Weight:** Parking upon unpaved/ungraveled land that is very wet or saturated shall not be allowed. Temporary parking lots may only remain operational so long as the strength of the subgrade maintains a California Bearing Ratio (CBR) of 60% or higher. The parking lot manager shall not allow any vehicle to enter the parking lot if the soil has become very wet or saturated; this regulation shall apply both to new customers and to returning customers.
7. **Mud and Tracked Dirt:** It shall be the responsibility of the parking lot manager to ensure that the temporary parking lot does not generate tracked dirt or mud from the site of the property. It shall be the responsibility of the parking lot manager to immediately clean the affected areas and/or to similarly mitigate the problem if an authorized city official deems the problem can be reasonably traced to the temporary parking lot. No additional vehicles shall be parked at the temporary parking lot until the problem has been cleaned or mitigated.
8. **Dust Control:** It shall be the responsibility of the parking lot manager to ensure that the temporary parking lot does not generate blowing dirt or dust. It shall be the responsibility of the parking lot manager to immediately clean the affected areas and/or to similarly mitigate the problem if an authorized city official reasonably deems the problem to have been caused by the temporary parking lot. Mitigation may include the application of water to the soil. No additional vehicles shall be parked at the temporary parking lot until the problem has been cleaned or mitigated.

APPROVED AS TO FORM:

AUTHORIZED BY:

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City Attorney's Office

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J. Carter Napier  
City Manager





# Eclipse Downtown 2nd ST Closure






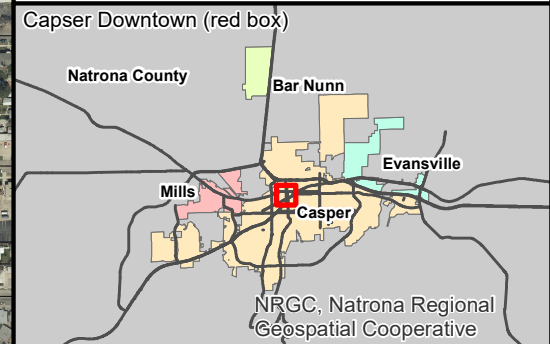
## Legend

### Downtown Drop-Off/Pick-Up

-  COAL & SAGE LOOPS
-  SOIL LOOP

### Downtown Festival Sites

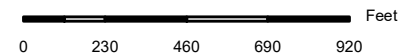
-  Festival
-  CPD 2nd ST Road Closure
-  Streets



CITY OF CASPER  
200 N DAVID ST  
CASPER WY 82601



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








# Eclipse Downtown Parking Restriction Area

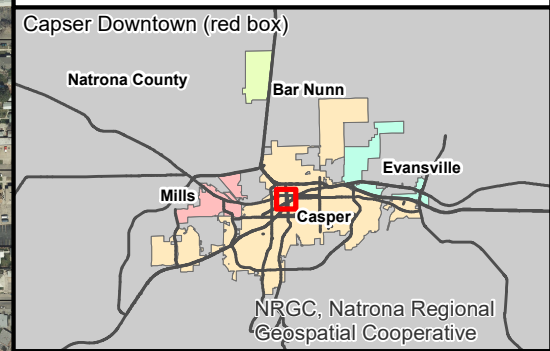
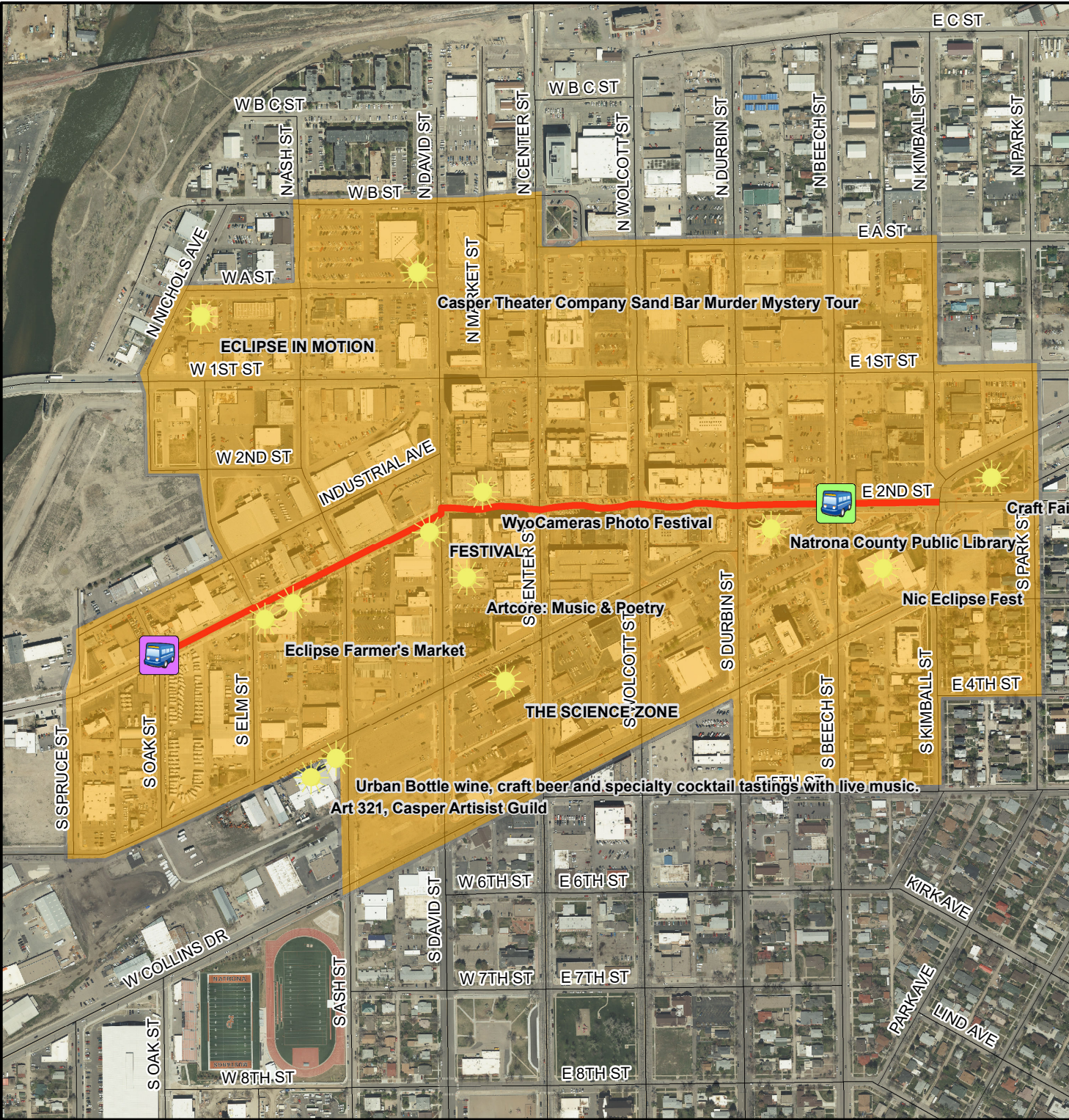
## Legend

### Downtown Drop-Off/Pick-Up

-  COAL & SAGE LOOPS
-  SOIL LOOP

### Downtown Festival Sites

-  Festival
-  CPD 2nd ST Road Closure
-  CPD No Parking Zone
-  Streets



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